

What is the difference between a Category 1 and Category 2 course?

- Category 1 courses are formal, structured, continuing education which are three contact hours in length (or longer) and have been approved by the KSBPT, APTA Kentucky, FSBPT or another state physical therapy licensing agency.
- Category 2 courses are defined as any course that does not meet the guidelines listed below, and/or are less than 3 hours in length. These do not require an application and approval numbers are not awarded.

General Guidelines for Category 1 Continuing Education (CE) Courses:

- Three (3) hours in length or longer (excluding breaks and meals).
- Must contain course objectives
- Must contain course description
- Include a timed agenda or outline
- Biographical data for each speaker must be submitted
- Include a program evaluation
- Certificate of completion must be issued to attendees
- If a course less than 3 hours is produced & developed by the APTA or its state chapters and sections, it is approved as Category 1 education.
- **Any course not meeting the above criteria is considered Category 2 and does not require an application for approval.**

Course Submission Guidelines

- All entities (hospitals, clinics or individuals) who are providing continuing education courses to Physical Therapists and Physical Therapist Assistants must utilize the CEU Locker platform for submissions. • Applications for approval must be received at least 4 weeks prior to course date or pay a “Rush Fee” of \$50.
- Payment must accompany the completed application for Approval for Continuing Education Course.
- CE Courses currently approved by the following agencies are automatically approved and may be submitted, with appropriate fee, for assignment of KY approval number:
 - Any state physical therapy licensing board
 - Ky. Board of Nursing

- ASHT (American Society of Hand Therapists)
- Ky. Home Health Association
- Ky. Hospital Association
- AMA/KMA (American Medical Association)
- AOTA/KOTA (American Occupational Therapy Association)
- NATA (National Athletic Trainer's Association)
- AAOS (American Academy of Orthopaedic Surgeons)
- AAOMPT (American Academy of Orthopaedic Manual Physical Therapists)
- Course approvals are valid for 2 years and must be resubmitted at that time.
- Courses approved by the APTA, APTA KY, or any other chapter/section of APTA always receive category 1 credit even if they are less than 3 contact hours in length.

Courses that are automatically approved due to prior approval from a qualifying agency must have the date of that initial approval listed when submitted. The approval is only valid for a two-year period, and renewal will require review by the APTAKY Continued Competency Committee. We

APTAKY CEU Pricing Guidelines

Each CEU Provider Application is charged based on the quantity of CEU/CE/MCE/Contact Hours awarded, as follows:

3 contact hours: \$150

3.25-7 contact hours: \$175

7.25-12 contact hours: \$225

12.25-20 contact hours: \$275

20.25+ contact hours: \$325

Course providers submitting large quantities of courses for approval have the option of purchasing a Sponsorship Package. These are valid for a 12-month period, and are priced as follows:

25 - 50 courses: \$2500

50 + courses: \$5000

Providers wishing to purchase a Sponsorship Package, please contact the APTA-KY directly by emailing info@aptaky.org

****A rush fee of \$50 will be charged for any course submitted within 30 days of the start date of the course.***

****Incomplete submissions will be returned without review.***

Current Corporate Sponsorships will remain active throughout their terms of agreement. Upon expiration sponsors will be notified and given the option of participating in individual or package pricing.